

# Panorama Community School District November Regular School Board Meeting

**Date:** 11/11/2013  
**Time:** 6:30 pm  
**Location:** Panorama District Board Room

## Call to Order

The Panorama Community School District Board of Education met in a regular session on November 11<sup>th</sup>, 2013 in the district board room located at the middle/high school. The regular session was called to order by Bryce Wilke, President, at 6:30 pm.

Board President Bryce Wilke requested that the board temporarily change the mission statement for one month to “Dominate: Inspire Greatness” in remembrance of student Dominic Higgins.

T. Arganbright motioned to temporarily change the mission statement for one month as presented.

J. Stetzel seconded.

Motion carried unanimously.

## Attendees

### Board Members Present:

Board Members Tom Arganbright, Jon Stetzel, Deb Douglass, Greg Irving and Bryce Wilke were present.

### Administrators Present:

Kathryn Elliott (Superintendent), Mark Johnston (MS-HS Principal), Mary Breyfogle (Elem Principal/School Improvement Coordinator) and Sarah Young (Business Manager/Board Secretary) were present.

### Others:

Gordon Castile, Curt Nelson, Greg Thompson, Erin Ambrose, Ron Paskach (SVPA Architects), Vitus Bering (SVPA Architects).

## Public Forum

**Speaker Name: None**

## Agenda

Changes to Agenda (if any): None

J. Stetzel motioned to approve the agenda as posted.

D. Douglass seconded.

Motion carried unanimously.

## Good News

The following “Good News” items were shared:

- Sophomore Grace Arganbright was selected to participate in the All-State Music Festival.
- All four Cross Country teams (JH Boys, JH Girls, HS Boys & HS Girls) won the WCAC Conference Championship. In addition, the High School girls won the District Championship which allowed the team to compete at the State Cross Country meet where they finished 14<sup>th</sup> overall.
- The High School Football team qualified for the District playoffs.
- 3 Middle School band members were selected to participate in the SWIBA Middle School Honor Band. In addition, 7 Middle School Band members were selected to participate in the regional Middle School Honor Band. 13 High School Band members were selected for Conference Honor Band
- The high school Drama department successfully performed the musical “The Nightmare Before Christmas”.
- The district held a Veterans Day program on Nov 11<sup>th</sup> which served as a reminder for all to honor our veterans.

## **Consent Items, continued**

G. Irving motioned to approve the consent items.

D. Douglass seconded.

### **Vote:**

J. Stetzel: Abstain

T. Arganbright: Aye

D. Douglass: Aye

B. Wilke: Aye

G. Irving: Aye

Motion carries.

Consent items included the minutes from the October 14<sup>th</sup>, 2013 regular board meeting and the October 29<sup>th</sup>, 2013 work session, 1 open enrollment "out" application and the bills/VISA and financial report as presented. The board also approved the following contracts:

- Anna Kastner, Paraeducator (\$10,154.00)
- Tina Arganbright, Substitute Coordinator (\$1,000.00)

## **Reports**

### **SVPA Architects, Inc.**

B. Vitus Bering and Ron Paskach representing SVPA Architects, Inc. were present to discuss the upcoming project to install a new 8-lane track. They also discussed the following needs of the district that will be included in the master plan should the district decide to complete these projects in the future:

- Parking and access drives
- Concessions and restrooms
- Seating issues including a new grandstand configuration
- Grass or turf field surface including field size to accommodate a soccer field if necessary
- Long term options for west field area.

Operations Manager Erin Ambrose provided an update on the needed repairs for the existing track. Midwest Track will be delivering a patching agent free of charge that the district can use to patch the holes this spring.

### **Mark Johnston, Secondary Principal**

Mr. Johnston reported on the following items:

- Career and Technical Education Advisory Committee: Last school year, this committee focused on creating programs of study in all CTE areas (family and consumer science, vocational agriculture, business and industrial technology). This year the committee will be reviewing the programs and making suggestions to improve. Mr. Johnston thanked the following committee members for their time and dedication: Merle and Leigh Allison, Josh Arganbright, Joan Fisher, Laura Kemble, Jim Marwedel and Sharon Neel.
- Board member Deb Douglass inquired about the Advisor/Advisee program that was mentioned on the written report submitted. Mr. Johnston explained that teachers were serving as advisors for students so they can be college and career ready following high school.

### **Mary Breyfogle, Elementary Principal & School Improvement Coordinator**

Mrs. Breyfogle reported on the following items:

- Schools In Need of Assistance: The written plan required by the Iowa Department of Education has been submitted. The plan focuses on full implementation of Iowa Core which includes collecting, reviewing and analyzing student performance data to ensure alignment to Iowa Core.
- The new report cards from Infinite Campus were recently sent home to parents. The report card committee will continue to meet to ensure consistency in how each grade level is assessing students and to make other necessary improvements.

### **Kathy Elliott, Superintendent**

Ms. Elliott reported on the following items:

- The district will continue to use the old communication methods, such as School Alerts, to communicate weather and other emergency announcements. In addition, the district will begin to use Infinite Campus to text and/or email parents. Email communication was sent to parents with instructions on how to participate or how to opt out.
- Board Members thanked the Lake Panorama Association for allowing the district to use the golf course for cross county meets.

## **Discussion/Information Topics**

### **Retirement Incentive Program**

Ms. Elliott provided the board with the voluntary retirement incentive program application that was offered to teaching staff last school year. The board members requested that this item be included as an action item for the December board meeting.

### **Teacher Leadership & Compensation Planning**

Ms. Elliott reported that the district will begin working on a plan to participate in the state's Teacher Leadership and Compensation program. It is possible that all schools may not be able to participate in the first year of the program. Final details have not been provided by the state.

### **Calendar for 2014-15: Hours vs Days**

New legislation is requiring Iowa schools to determine if they want to use hours or days to measure instructional time for the 2014-15 school year. If a district decides to use days, there are certain situations where the day cannot be counted, such as early outs due to weather. Ms. Elliott recommended that Panorama switch to hours to provide more flexibility in the school calendar.

### **Upcoming Dates**

- Thanksgiving Break – November 28-29, 2013
- IASB Delegate Assembly and Annual Convention – November 20-21, 2013
- Board Educational Priorities Work Session – December 5, 2013 @ 6:00pm
- Regular Board Meeting – December 9, 2013 @ 6:30pm
- Joint meeting of School Board and SIAC to provide input on TLC application – December 18 @ 7:00pm

## **Action Items**

### **SVPA Architects – Track Project Proposal**

J. Stetzel motioned to approve SVPA Architects, Inc to provide architectural and engineering services for the track project in the amount of \$14,000.00 for phase 1.

G. Irving seconded.

Motion carried unanimously.

### **Land Survey Proposal**

D. Douglass motioned to approve the proposal submitted by Bishop Engineering in the amount of \$4,200 (base bid) to complete the land survey necessary for the track project.

T. Arganbright seconded.

Motion carried unanimously.

### **Geotechnical Services Proposal**

J. Stetzel motioned to approve the proposal submitted by Terracon in the amount of \$4,500 for the soil testing and geotechnical services necessary for the track project.

G. Irving seconded.

Motion carried unanimously.

### **Communication Services Contract**

D. Douglass motioned to approve Option 2 with Sara Opie in the amount of \$850 for plan development as well as an hourly rate to provide communication services for the district.

B. Wilke commented that he would like a written contract submitted by Sara Opie for the board to review.

J. Stetzel seconded.

Motion carried unanimously.

### **SBRC Allowable Growth Request for Open Enrollment**

T. Arganbright motioned to approve the SBRC allowable growth request in the amount of \$132,022.00 for open enrollment.

G. Irving seconded.

Motion carried unanimously.

**Action Items, continued**

**2<sup>nd</sup> Review Revised Board Policy 203.1 – Formulation of Policy**

D. Douglass motioned to approve the 2<sup>nd</sup> reading of revised board policy 203.1 – Formulation of Policy.

T. Arganbright seconded.

Motion carried unanimously.

**2<sup>nd</sup> Review Revised Board Policy 201.4 – Elections**

J. Stetzel motioned to approve the 2<sup>nd</sup> reading of revised board policy 201.4 – Elections.

D. Douglass seconded.

Motion carried unanimously.

**Adjournment**

Meeting adjourned at 8:25pm. The next regular board meeting is set for December 9<sup>th</sup>, 2013 at 6:30pm.

Sarah Young,  
Secretary

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Board President

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Board Secretary

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Date

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Date